

PADDLEPLUS CONSTITUTION

Dated April 2001

TITLE

The club shall be known as Paddleplus, herein after referred to as "the Club".

MEMBERSHIP

Membership of the club shall be divided into two categories:

1. **INDIVIDUAL MEMBERSHIP**, anyone over the age of six years Individual membership shall further be divided into:

- **JUNIOR NON VOTING** under 14. (Juniors under 14 are expected to have a parent or guardian in attendance.)
- **JUNIOR MEMBERSHIP** 14 yr -18 yr.
- **ADULT MEMBERSHIP** 18 yr. and over.

2. **FAMILY MEMBERSHIP**

The Committee will be empowered to set the scale of fees charged by the Club.

AIMS

The aims of the Club shall be to promote a high standard of safe, happy, adventurous outdoor pursuits and to provide all possible facilities to achieve this. The club shall be non-political. non-sectarian and non-profit making.

ADMINISTRATION

1. The club shall be administered by a management committee, which shall consist of

a) **HONORARY OFFICERS:**

Chairman

Vice Chairman

Secretary

Treasurer

b) **NINE MEMBERS:** (Who may be allocated titles: eg. Coaching co-ordinator, Social secretary, Editor, Safety Adviser, Web master etc.)

Consisting of:

Two junior members

(given full voting rights irrespective of age)

Six other members

Manager of the Outdoor Pursuits Centre or his representative (ex-officio)

The Management committee shall have the power to co-opt any members (who have voting rights) during the year.

2. A Quorum of the management committee shall be two Honorary Officers and four other members of the Committee.

3. Eligibility to serve on the committee.

The officers shall be elected from those who hold Membership, who must previously have served on the Committee excepting when no such ex-committee member can be found to hold such office.

TENURE OF MEMBERSHIP OF THE MANAGEMENT COMMITTEE

The Chairman, Vice-Chairman, Secretary and Treasurer and committee members shall be elected to hold office for a period of one year and retire at the end of this period, but are eligible for re-election for a further term of office.

VOTING

Voting at committee meetings shall be by simple majority. The Chairman, or in his absence the Vice-Chairman, shall have only a casting vote. In the Chairman's presence the Vice-Chairman will be entitled to have a normal vote.

MEETINGS OF THE COMMITTEE

Committee members and Honorary Officers shall meet as necessary but not less than four times per year. Any four members of the committee may call a meeting of the committee.

ACCOUNTS

The financial year shall close 31st August each year and the annual Statement of Accounts shall be prepared by the Honorary Treasurer and be independently audited before being presented at the Annual General Meeting.

The signatures of two of the Honorary Officers to be on all cheques.

ANNUAL GENERAL MEETING

The Annual General Meeting shall be held during the month of September each year to transact the following business:

1. Approve the minutes of the previous AGM
2. Chairman's report.
3. Treasurer's report.
4. Secretary's report.
5. Proposals
6. Election of Officers and Committee members. Nominations for Office and Notices of Motion for inclusion on the Agenda must be received by the honorary Secretary at least twenty-one days before the AGM the date of the AGM to be circulated to all members at least twenty-eight days before the meeting.

EXTRA-ORDINARY MEETINGS

The Honorary Secretary may convene an extraordinary Meeting at any time on the instructions of the Committee or on the receipt of a request

under the signature of not less than six members. At least fourteen days notice shall be given of every Extra-ordinary meeting.

VOTING AT GENERAL MEETINGS

Voting at the Annual General Meeting and any Extra-ordinary meeting shall be by simple majority, indicated by a show of hands.

Each Honorary Officer and each Committee member shall have one vote.

Each member present shall have one vote. (excluding under 14's who are not on the committee)

The Committee shall consist of the Chairman, Vice-Chairman, Secretary, Treasurer, two junior members and six other members.

MANAGEMENT POWERS

The Management Committee shall have the power to deal with any business not legislated for in this Constitution.

RULES

The Management Committee shall be empowered to make any rule considered necessary for the running of the club provided that:

1. All members to whom such a rule shall apply will receive two weeks written notice of the rule or any change before it can apply to them.
2. Every such rule shall cease to have effect from the end of the first General Meeting following the introduction of that rule, unless it is ratified by a straightforward vote in its favour by members present entitled to vote.

AMMENDMENTS TO TILE CONSTITUTION

Amendments to the constitution shall only be made at an Extra-ordinary Meeting by the consent of two thirds of the members present entitled to vote, and provided that over 20% of such members are present. Any such proposed amendment shall be made known the following way:

- 1 Six weeks notice of any proposed amendment in writing together with the names of the proposer and the seconder shall be given to the Secretary.
2. The Secretary shall give two weeks written notice as above to all members with voting rights.

DISSOLUTION

Paddleplus shall not be dissolved except at an Extra-ordinary General Meeting. In the event of the club being dissolved any assets remaining after the satisfaction of all debts shall be applied towards the aims of the club or for a charitable donation.

AFFILIATION

Each case to be considered on its merits as it arises, by a meeting of the committee.

SOCIAL MEMBERSHIP

There will be a fee for social membership for non-active paddlers.

JOINING FEE

There will be a joining fee for new members and for current members who allow their membership to lapse - to be paid at the point of joining for the former and renewal (if late) for the latter.